

COMSATS Institute of Information Technology
Registrar Office, Principal Seat, Islamabad

No. CIIT-Reg(MU)/Notif-5/11/1010

Dated: September 22, 2011

NOTIFICATION

Subject: **Constitution of Intellectual Property Rights Management Team at COMSATS Institute of Information Technology**

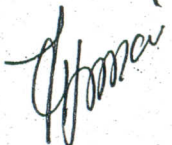
With immediate effect and until further orders, the following Intellectual Property Rights Management Team (IPRTM) is hereby notified at COMSATS Institute of Information Technology (CIIT) to safeguard the intellectual property rights of the faculty including copyrights of software, architectural work, patents and trademarks of their inventions, trade secrets, etc. against entrepreneurs and third parties:

- | | |
|---|------------------|
| 1) Advisor Technology – Business Incubation Centre, Islamabad | Convener |
| 2) Dean, Office of Research, Innovation and Commercialization | Member |
| 3) Dean of relevant field | Member |
| 4) Head of relevant department | Member |
| 5) Author/Inventor of the case under review | Member |
| 6) Manager (Marketing & Legal), Business Incubation Centre, Islamabad | Member/Secretary |

The TORs of the IPRTM shall be to handle the cases of Intellectual Property Rights concerning the following aspects:

- Intellectual property rights of the Institute
- Intellectual property rights Non-Institute
- Royalty distribution between Institute's researchers and labs
- Residual rights: Obligations of other parties
- Confidentiality agreements with the permission of Competent Authority CIIT
- Material sales clearances: Obtaining clearance for sale of materials or licensing agreements

This issues with the approval of the Competent Authority.


(Fayyaz Hussain)
Additional Registrar

Distribution:

- 1) All Campus Directors, CIIT;
- 2) All Deans of Faculties, CIIT;
- 3) Dean ORIC, CIIT;
- 4) Director (External Campuses), CIIT;
- 5) Treasurer, CIIT;
- 6) Advisor Technology, BIC, CIIT Islamabad;
- 7) Incharge Administration, CIIT;
- 8) Manager (Marketing & Legal), Business Incubation Centre, Islamabad
- 9) PS to Rector, CIIT;
- 10) PA to Registrar, CIIT.