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|  | **COMSATS University Islamabad** | Photograph |

**APPLICATION FOR THE POST OF**

**(\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

[Please mention only one position and fill the form by typing out]

1. **Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **Father’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. **CNIC Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
4. **Domicile (Province)** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
5. **Nationality other than Pakistan (If any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
6. **Present Position** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
7. **Contact Numbers Land Line \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
8. **Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
9. **Correspondence Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
10. **Date of Birth** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (dd-mm-yyyy)**
11. **Total age on last date of application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (dd-mm-yyyy)**
12. **Qualification Details:**

**(Start from highest degree)**

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| **Qualification** | **Year of Passing** | **Name and Country of Institution Attended** | **Grade/ Division** |
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1. **Publications Details** (Attach updated list of publications with complete details):

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| --- | --- | --- | --- | --- |
| **Publications Numbers** | | | | |
| **Impact Factor** | **Peer reviewed** **listed in ISI Web of Science, Scopus** | **HEC recognized Journal** | **Books/ Book Chapters** | **Total** |
|  |  |  |  |  |

1. **Professional & Academic Leadership Experience Details:**

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| **Professional Experience (BPS 17 equivalent or above) in Institute of Higher Learning or other National or International Organization** | | | |
| **Position/ Designation** | **From**  **(**dd-mm-yyyy) | **To**  (dd-mm-yyyy) | **Total**  (Years-Months-Days) |
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| **Academic Administrative Position(s) Experience (BPS 17 equivalent or above) in Institute of Higher Learning or other National or International Organization** | | | |
| **Position/ Designation** | **From**  **(**dd-mm-yyyy) | **To**  (dd-mm-yyyy) | **Total**  (Years-Months-Days) |
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1. **Achievements/ Awards/ Distinctions/ Honors**

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**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CHECKLIST OF DOCUMENTS ATTACHED:**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Details of attached Documents** | **(Yes/No)** |
|  | Present Employer’s No Objection Certificate, if applicable |  |
|  | Certified Copies of all educational certificates / degrees |  |
|  | Certified copies of all experience certificates of working in BPS 17 and above at relevant professional and academic administrative positions in the Institute of Higher Learning or other National or International Organization clearly stating duration of each position |  |
|  | Updated Curriculum Vitae highlighting all elements of eligibility criteria and personal attributes/ achievements |  |
|  | List of research publications. |  |
|  | Certified copies of first page/ index of research journals/ relevant page(s) of Research Publications, Articles, Conference Proceedings, Books, Book Chapters, Patents |  |
|  | Proofs of Achievements/ Awards/ Distinctions/ Honors mentioned in application |  |
|  | Three recent passport size photographs |  |

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**