

APPLICATION FORM FOR GRANT OF AFFILIATION
COMSATS UNIVERSITY ISLAMABAD

1.	Name of Institution	
2.	Postal Address	
3.	Phone/Fax	
4.	E-Mail Address	
5.	Program(s) applied for affiliation	Attach list of elective and optional subject(s) at Annex-A.
6.	Program(s) already affiliated (if any)	Attach list at Annex-B.
7.	Management Body (For private Institutions)	Attach copy of Memorandum and Articles of Association at Annex-C. Attach copy of Registration Certificate from Registrar Joint Stock Company, under the Societies Registration Act XXI of 1860 at Annex-D (~ as may be applicable)
8.	Registration of the Institution/Institute/Institution/College for Private Institutions only.	Attach copy of Registration Certificate under the local Government Private Educational Institutions (Promotion & Regulation) Ordinance/ Rules 1984 from Local Government, Education Department/concerned District Govt. Annex-E.
9.	NOC from Govt. concerned (for Govt. Institutions only.)	Attach at Annex-F.
10.	Efficiency & Discipline Rules/Code of Conduct	Attach copy of Rules for employees at Annex-G. Attach copy of Rules for students at Annex- H.
11.	Prospectus	Attach Annex-I.
12.	Certificate that no other discipline is being run in collaboration/ affiliation with any other University.	Attach Annex-J.
13.	Building: Owned/Rented Total Area Covered Area	Attach copy of Rent deed/Registry Annex-K Attach detail on Form No. 14-L Attach copy of Map Annex-M.
14.	Students Hostel	Attach the detail of hostel facilities. Annex-N.
15.	Staff Residences	Attach the detail of staff residences. Annex-O.
16.	Finances: Development Funds Recurring funds Reserve Fund Endowment Funds	Attach detail on Form No.17-P and Form No. 17-Q Attach Bank guarantee/certificate. Annex-R.
17.	Sports facilities Grounds Equipment	Owned/Acquired. Attach documents. Annex-S. Attach detail on Form No. 18-T

18.	Teaching Staff	Attach detail on Form No. 19-U.
19.	Non-Teaching Staff	Attach detail on Form No. 20-V
20.	Library Detail of Books Other facilities	Attach detail on Form No. 21-W
21.	Laboratories	Attach detail on Form No. 22-X
22.	Memorandum of Association	Attach document at Annex- Y
23.	IT Equipment Details	Attach document at Annex- Z